



WORKING TOWARD a  
**SUSTAINABLE**  
FUTURE

IOWA STATE UNIVERSITY | LIVE GREEN!

*2023 Symposium on Sustainapalooza*  
*Persistent Commitment Toward a Sustainable Future*

**LIVE GREEN! AWARDS FOR  
EXCELLENCE IN SUSTAINABILITY**

**About The Awards**

- The Live Green! Initiative encourages all faculty, staff and students to be fully committed to and engaged in making our campus, its operations and initiatives as green and sustainable as possible
- In celebrating the continued growth of the Live Green! Initiative, it is important to also celebrate individual and team excellence that brings the overall success we have accomplished as a university
- These awards recognize Iowa State University faculty, staff and students who are currently making an impact on the campus' sustainability efforts by generating awareness and interest through initiatives that focus on teaching, research, outreach and/or operations
- The Live Green! Awards for Excellence in Sustainability recognizes efforts across all aspects of the university, whether faculty, staff, student; individual or team efforts. The awards committee had a difficult task in choosing this year's recipients, since the nominated projects and initiatives were both diverse and impressive. Winning projects were awarded based upon excellence in sustainability efforts and not limited by category
- Nominations were evaluated within six areas: cultural impact, impact on natural resources, economic impact, transferability, legacy to the Live Green! Initiative and sustainability and overall award merit

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## 2023 Live Green! Awards for Excellence in Sustainability Winner Facilities Planning and Management – Room Scheduling



Several years ago, Facilities Planning and Management Room Scheduling set a personal challenge to stop wasting paper. Through their campus responsibilities, they found themselves receiving, handling and adding tens of thousands of pages of paper forms, documents and reports each semester to the university's waste stream.

And the challenge began.

First, related to special event room requests. To meet this challenge, Room Scheduling partnered with Facilities Planning and Management

Technology Services to create a database to allow a fully online and paperless system for any special event room reservation.

Second, related to academic course scheduling. To meet this challenge, Room Scheduling collaborated with the Office of the Registrar to move from a paper-dependent system to one nearly fully void of paper requirements. Functions now fully paperless include course change forms, room assignments and section course offerings (the Gray Bar report). A collaboration described by the Office of the Registrar as "Sustainability at its finest!"

Through this dedicated commitment, Room Scheduling ensured the reduction paper demand and consumption during 2022 academic year by over 1,000 reams of paper.

Congratulations to Facilities Planning and Management Room Scheduling Team Members:  
Kathleen Baumgarn, Alesha Magee and Elizabeth Salton